

Changing Default Passwords

With the release of newer software, you may experience a new error code. Error Code (246) has been created for when the terminal's **Master** and/or **Administration** password(s) are in the default state. The terminal will detect this condition and go out of service. On the "Out of Service" screen, no error information will be displayed. The following are screen captures of this state. This error code will not clear until the Master and/or the Administration passwords are changed from their default state.

The default MASTER password is '123456' and the default ADMINISTRATION password is '987654'.

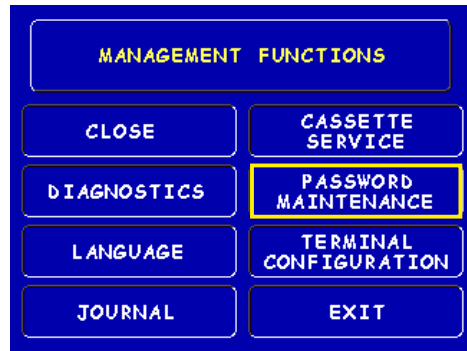
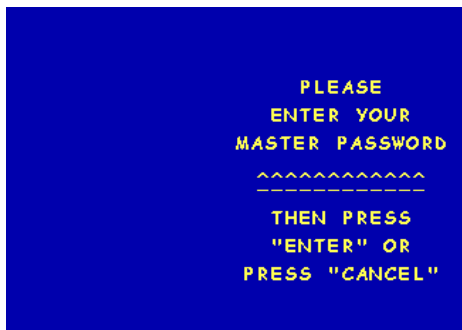
1. The following screen appears. Select MANAGEMENT option.



4. The Main Menu appears. Select CONFIGURE TERMINAL (multi-host) or PASSWORD MAINTENANCE.



2. Enter the default MASTER password '123456'.



3. The following prompt appears. Select MANAGEMENT option.



5. Select PASSWORD MAINTENANCE.



6. Select **MASTER PASSWORD** option.

Enter a new Master password. You will be prompted to “Re-enter” the new password.

NOTE: The terminal Master password consists of 4-12 digits (no characters).



7. Select **ADMINISTRATION PASSWORD** option.



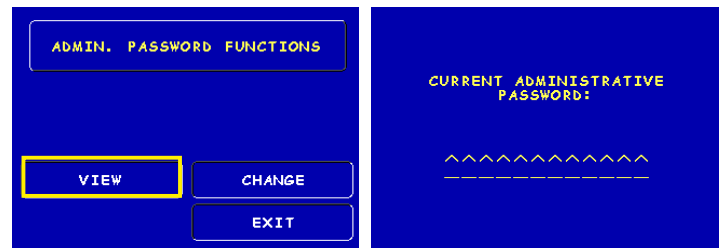
To view current Administration password, select **VIEW**.



To change the Administration password, select **CHANGE**.

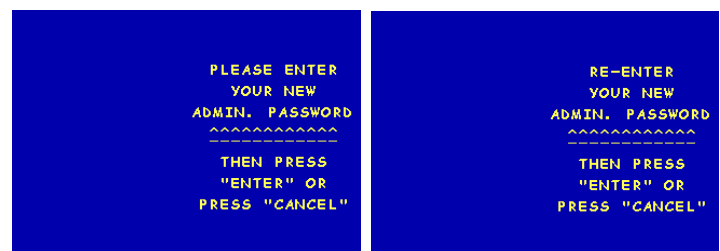
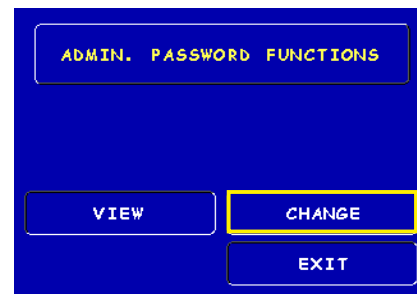
Enter a new Administration password. You will be prompted to “Re-enter” the new password.

NOTE: The Administration password consists of 4-12 digits (no characters).



*** NOTE ***

*If you use the same password for both the MASTER and ADMINISTRATION functions, the ATM defaults to the **MASTER** functions, the highest level options. **Never use the identical password for both MASTER and ADMINISTRATION!***



8. Exit out of Management Functions. The password(s) have been changed. Enter the new Master or Administration password to enter Management functions.