



# ARGO FT QUICK GUIDE



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## REVISION HISTORY

07103-00278 Rev:	Date	Description
A	8/24/2017	Original
B	9/12/2022	Updated images and text fot NMD 100 Currency Load, Added instruction for the Rear Service Panel (RSP)

## MANAGEMENT FUNCTIONS

### ACCESS FRONT PANEL

#### Login

1. At ATM welcome screen, press and hold the **<CTRL>** key (blank key at bottom, right corner of keypad), press the **1** key, then release both keys. The Management Functions log on screen will be displayed.
2. Enter user ID and password, press **Enter**. The Management Functions main menu is displayed.



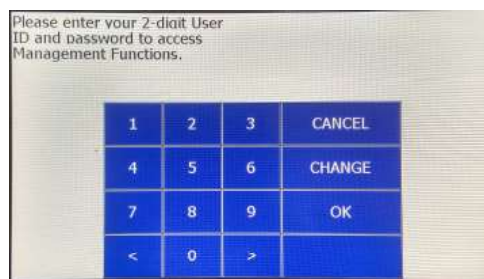
### REAR SERVICE PANEL (RSP)

#### Login

1. On the ATM's Rear Service Panel (RSP), press the blue bar that says, "Press here to login".



2. Enter user ID and password. Press the OK button.



### CONFIGURATION WIZARD

Follow access instructions to enter Management Functions menu.

Begin the Configuration Wizard via *Management Functions > Terminal Configuration (6) > More Options (0) > Configuration Wizard (9)*. This function walks user through basic configuration of an ARGO FT ATM. After completion, the ATM is ready to go into service.

**No Configuration Wizard  
on RSP**



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## CHANGE USER PASSWORDS

Follow access instructions to enter Management Functions menu.

Change password(s) via *Management Functions > Password Maintenance (4) > Change User Password (1)*. This function allows the currently logged-in user to change their password. On the next screen, DO NOT enter the user's ID. For example, the master user's login is (00) + (password). Enter only new password. On the second screen, Verify the password.



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## CHANGE USER PASSWORDS

Follow access instructions to enter (RSP) *Main Menu*.

Change password(s) via (RSP) *Main Menu > Password Maintenance > Change User Password*. This function allows the currently logged-in user to change their password. On the next screen, DO NOT enter the user's ID. For example, the master user's login is (00) + (password). Enter only new password. On the second screen, Verify the password.



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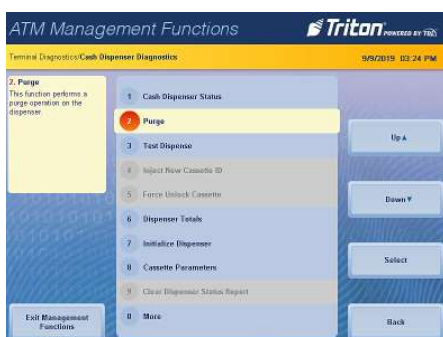
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## RESTART / SHUTDOWN TERMINAL

Follow access instructions to enter Management Functions menu.

Restart terminal via *Management Functions > Systems Parameters (5) > Restart the Terminal (5)*. This function reboots the terminal.

Shutdown terminal via *Management Functions > Systems Parameters (5) > Shutdown the Terminal (4)*. This function powers down the terminal operating system. When prompted that shutdown is complete, turn power switch to the off (O) position.



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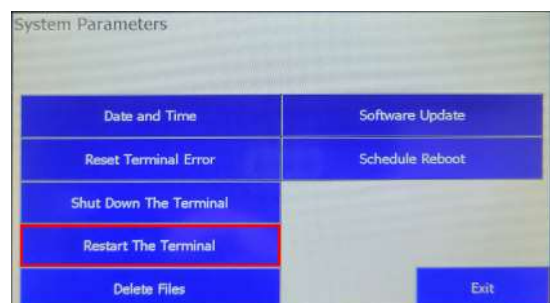
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## RESTART / SHUTDOWN TERMINAL

Follow access instructions to enter (RSP) *Main Menu*

Restart terminal via (RSP) *Main Menu > Systems Parameters > Restart the Terminal*. This function reboots the terminal.

Shutdown terminal via (RSP) *Main Menu > Systems Parameters > Shutdown the Terminal*. This function powers down the terminal operating system. When prompted that shutdown is complete, turn power switch to the off (O) position.

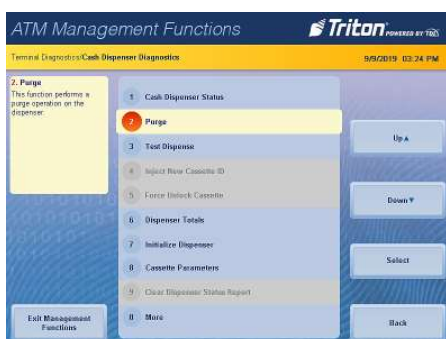


## DIAGNOSTICS

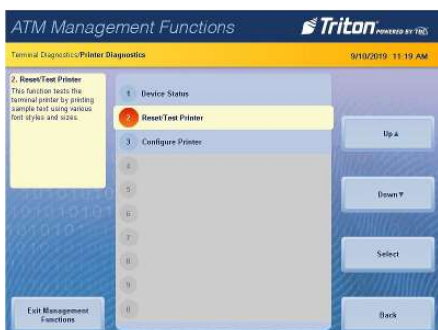
Follow access instructions to enter Management Functions menu.

Purge dispenser via *Management Functions > Diagnostics (2) > Dispenser (4) > **Purge (2)***. This instructs the dispenser to remove any notes (jams) in the feed path.

Perform a test dispense via *Management Functions > Diagnostics (2) > Dispenser (4) > **Test Dispense (3)***. This instructs the dispenser to dispense a minimum of one note from each installed cassette into the reject cassette.



Test or reset printer via *Management Functions > Diagnostics (2) > Printer (6) > **Reset/Test Printer (2)***. This instructs receipt printer to re-initialize and perform a test print.

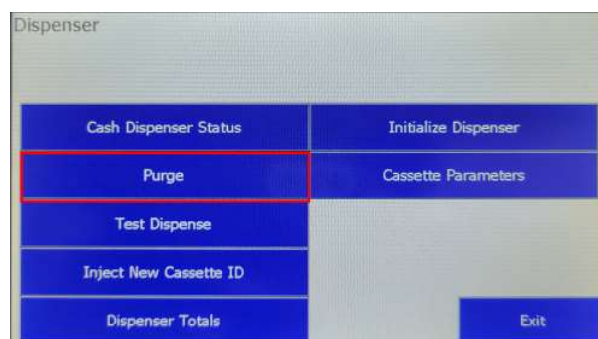


## DIAGNOSTICS

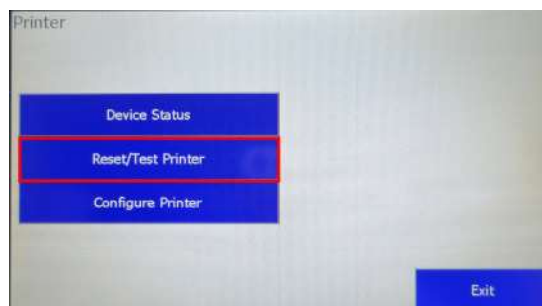
Follow access instructions to enter (RSP) *Main Menu*.

Purge dispenser via (RSP) *Main Menu > Diagnostics > Dispenser > **Purge***. This instructs the dispenser to remove any notes (jams) in the feed path.

Perform a test dispense via (RSP) *Main Menu > Diagnostics > Dispenser > **Test Dispense***. This instructs the dispenser to dispense a minimum of one note from each installed cassette into the reject cassette.



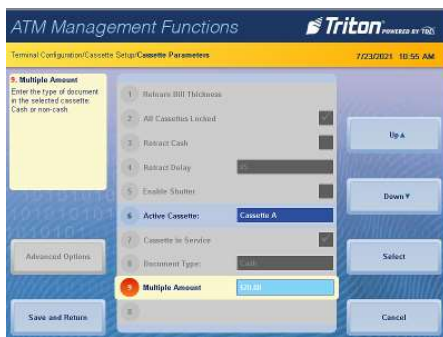
Test or reset printer via (RSP) *Main Menu > Diagnostics > Printer > **Reset/Test Printer***. This instructs receipt printer to re-initialize and perform a test print.



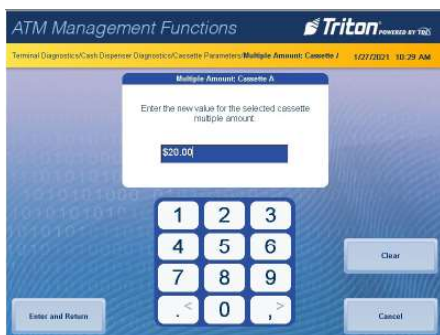
## MULTIPLE AMOUNT (SET DENOMINATION)

Follow access instructions to enter Management Functions menu.

1. Set denomination allows user to enter the type of document in the cassette, such as cash (\$10, \$20) or non-cash (coupons).
2. Open dispenser vault and pull on each cassette, none should pull out, but need to verify the dispenser says they are locked..
3. Navigate via *Management Functions > Terminal Configuration (6) > Cassette Setup (4) > Cassette Parameters (5) > Multiple Amount (9)*. May hear the cassette unlock.



4. Remove the cassette from dispenser. Add currency notes to the cassette. Press **Enter**.
5. Replace Cassette in dispenser. Will hear the diverter click-click. Press **Enter**.
6. Will see 'Operation in Progress' and hear the dispenser pick a bill from the cassette and place in the Reject cassette.
7. Enter the Multiple Amount (Denomination) value and press **Enter and Return**.



8. Press Save and Return twice and press **Back** to top menu.

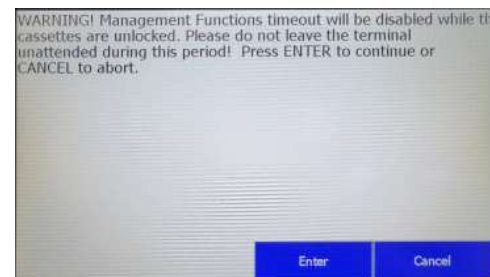
## MULTIPLE AMOUNT (SET DENOMINATION)

Follow access instructions to enter (RSP) Main Menu.

1. Set denomination allows user to enter the type of document in the cassette, such as cash (\$10, \$20) or non-cash (coupons).
2. Verify cassettes are locked in the dispenser. Navigate via (RSP) *Main Menu > Cassette Setup > Cassette Parameters*. Should see 'All Cassettes Locked'.
3. If all cassettes physically locked and the display says they are locked, go to step-7.



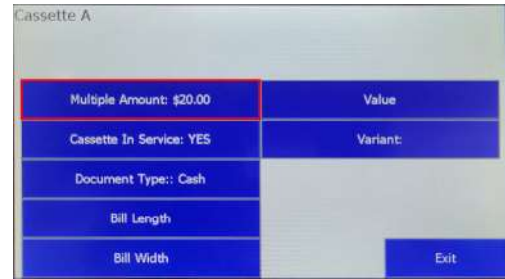
4. If a cassette is not locked, seat cassettes properly then press 'All Cassettes Locked'. Goto next step..
5. The dispenser will unlock all cassettes and present warning message. Pull on cassettes, all should be unlocked. Re-seat the cassettes. Should hear the diverter vane clicking twice.



6. Press **All Cassettes Unlocked** to change the cassette's status to lock. Will receive message verifying the locked cassettes. Press **Enter**.

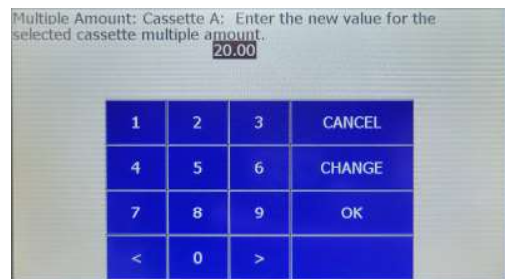


- Press **Cassette**. On next screen, press a **Cassette**. Press **Multiple Amount**.



## Intentionally Left Blank

- Will hear cassette unlock. Remove cassette from dispenser. Add notes to the cassette. Press **Enter**.
- Replace Cassette in dispenser. Will hear the diverter click-click. Press **Enter**.
- Will see 'Operation in Progress' and hear the dispenser pick a bill from the cassette and place in the Reject cassette.
- Enter the Multiple Amount (Denomination) and press **OK**.

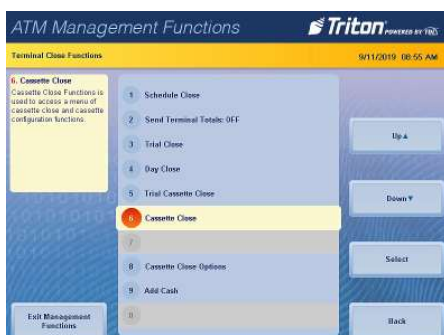


- Press **Exit** until you see the Main Menu.

### CASSETTE CLOSE FUNCTIONS

Follow access instructions to enter Management Functions main menu.

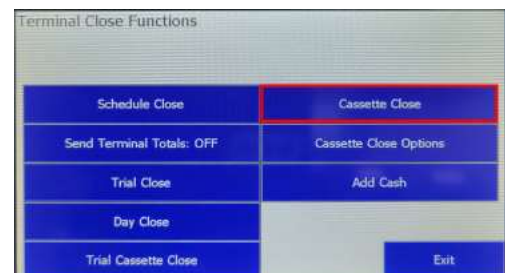
- Navigate to *Management Functions > Terminal Close Functions (1) > Cassette Close (6)* option.



### CASSETTE CLOSE FUNCTIONS

Follow access instructions to enter (RSP) *Main Menu*.

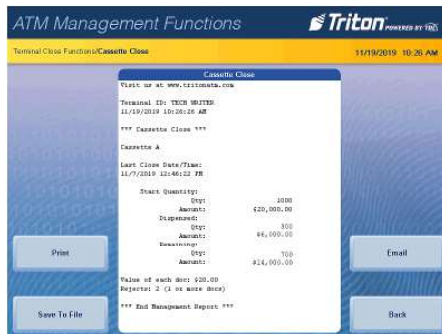
- Navigate to *Terminal Close Functions > Cassette Close*.



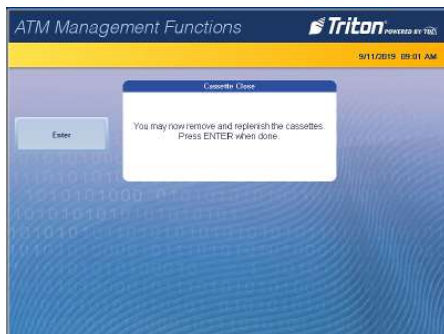
2. Select desired cassette(s) to be included in the cassette close, then press **Save and Return**.



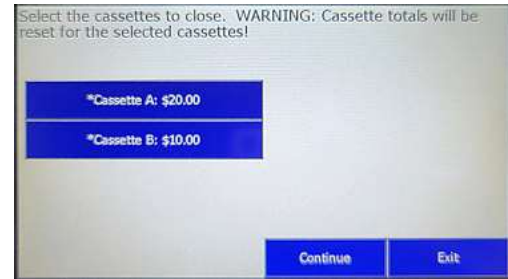
3. *Cassette Close* report will be displayed on screen. Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive, or press **Email** to send the report to a valid email address. The next screen will request conformation to Print, Save, or Email report. Press **Enter**.



4. When report has been printed, saved, or emailed press **Back** button.
5. Remove and replenish all selected cassettes. See 'NMD-100 Currency Load' section, later in manual. WARNING, do not overfill cassette. Press **Enter**.



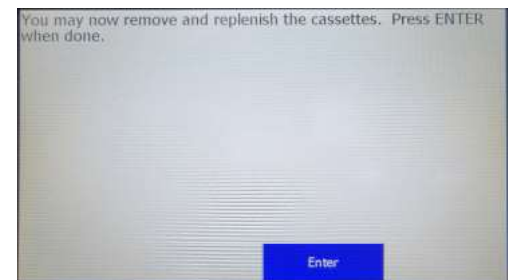
2. Select desired cassettes to close. Selected cassettes have an asterisk symbol. Press **Continue**.



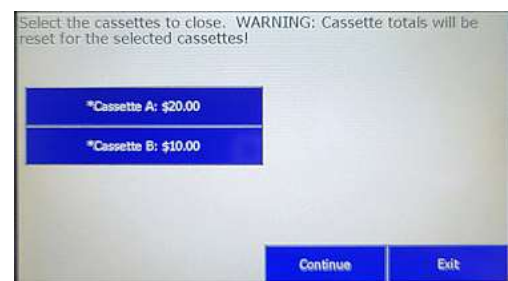
3. Cassette close report will be displayed on screen. Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive.



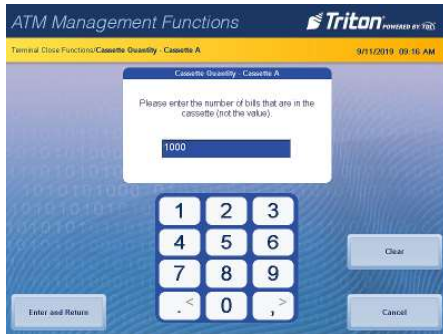
4. When report has been printed or saved, press **Exit** button. Read the warning message, press **Enter**.
5. Remove and replenish all selected cassettes. See 'NMD-100 Currency Load' section, later in manual. WARNING, do not overfill cassette. Press **Enter**.



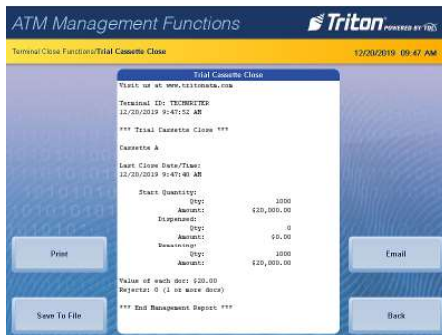
6. The dispenser will LOCK the cassettes, press **Enter**.
7. Select the cassettes to close. Selected cassettes will have an asterisk (\*). No asterisk means cassette not selected. Press **Continue**.



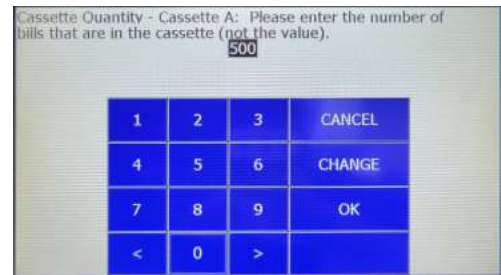
6. Using keypad, enter the number of bills in the cassette. This is not the value. Press **Enter** and **Return**. The next keypad opens for the next selected cassette.



7. Press **Enter** and **Return** on the last selected cassette returns to *Trial Cassette Close* report.
8. Press **Print**, or **Save To File**, or **Email** to record copy of report. The next screen will request conformation to Print, Save, or Email report. Press **Enter**.
9. On the *Trial Cassette Close* report, press **Back** returns to *Terminal Close Function* menu.



8. Enter the number of bills added to the cassette. Press **OK**. The next keypad opens for the next selected cassette.



9. Screen displays the *Trial Cassette Close* report. Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive.



10. Press **Exit** and return to *Terminal Close Functions*.

## CLOSE FUNCTIONS

### DAY CLOSE / TRIAL DAY CLOSE

Follow access instructions to enter Management Functions main menu.

1. Perform Day Close via *Management Functions > Terminal Close Functions (1) > Day Close (4)*. This option completes daily balance of the ATM with the Host Processor. Totals are cleared and counting begins for the next business day.



2. ATM contacts the host processor for all totals. The *Day Close Report* compares the ATM's totals to the Host Processors totals.



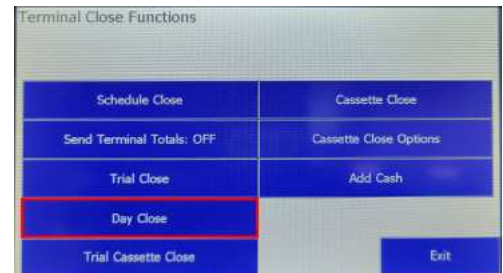
3. Press **Print**, **Save To File**, or **Email** to record copy of report. next screen will request conformation to Print, Save, or Email report. Press **Enter**.
4. Press **Enter** button to return to the *Day Close Report*. Press **Back** button to return to the *Terminal Close Function* menu.

## CLOSE FUNCTIONS

### DAY CLOSE / TRIAL DAY CLOSE

Follow access instructions to enter (RSP) *Main Menu*.

1. Perform Day Close via (RSP) *Main Menu> Terminal Close Functions > Day Close*. This option is used to complete daily balancing of the ATM with the processor. Totals are cleared and counting begins for the next business day.

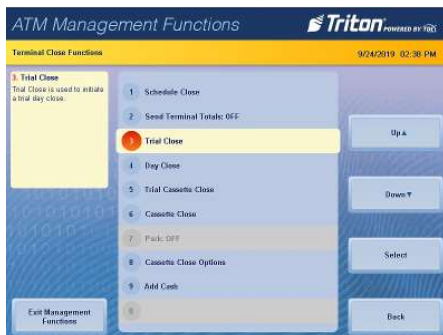


2. ATM contacts the host processor for all totals. The *Day Close Report* compares the ATM's totals to the Host Processors totals.

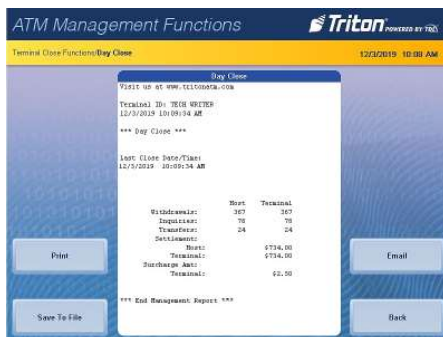


3. Press **Print**, or **Save To File** to record copy of report.
4. Press **Exit** to return to the *Terminal Close Function* menu.

- Perform Trial Close via *Management Functions* > *Terminal Close Functions (1)* > **Trial Close (3)**. This function completes the daily balance of the ATM with the Host Processor, but totals are not cleared.



- On the Trial Close report, press the **Print**, or **Save To File**, or **Email** to record copy of report. The next screen will request conformation to Print, Save, or Email report. Press **Enter**.



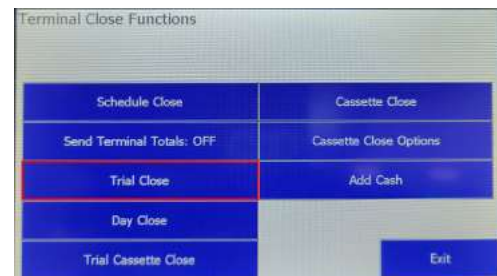
- Press **Back** button to return to the *Terminal Close Function* menu.

## JOURNAL FUNCTIONS

Follow access instructions to enter Management Functions top menu.

- This function allows user to view/print audited or unaudited journal entries. For example, entering the number 50 will allow user to view the last fifty transactions or events that occurred. Results can be sent to receipt printer or saved to a USB drive.

- Perform Trial Close via (RSP) *Main Menu* > *Terminal Close Functions* > **Trial Close**. This function completes the daily balance of the ATM with the Host Processor, but totals are not cleared.



- Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive.



- Press **Exit** to return to the *Terminal Close Function* menu.

## JOURNAL FUNCTIONS

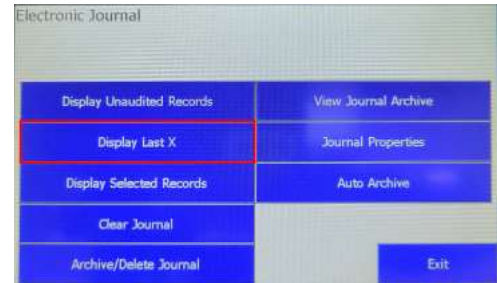
Follow access instructions to enter (RSP) *Main Menu*.

- This function allows user to view/print audited or unaudited journal entries. For example, entering the number 50 will allow user to view the last fifty transactions or events that occurred. Results can be sent to receipt printer or saved to a USB drive.

2. Print **Last X** via *Management Functions > Journal (3) > Display Last X (2).*



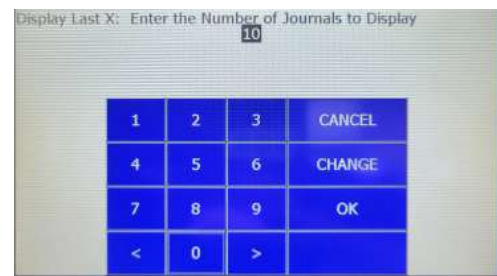
2. Print **Last X** via (RSP) *Main Menu > Journal > Display Last X.*



3. Use the keypad to enter the number of journals to display. Press the **Enter and Return** button.



3. Use the keypad to enter the number of journals to display. Press the **OK**.



4. Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive. The next screen will request conformation to Print or Save the report. Press the **Enter**.



4. Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive.



5. After printing or Saving, press **Enter** button returns to *Print Journal Report*.

5. After printing or Saving, press **Back** button returns to *Print Journal Report*.

6. Print **Unaudited Records** allows user to view, print, and archive journal entries.
7. Navigate via *Management Functions > Journal (3) > Display Unaudited Records (1)*.



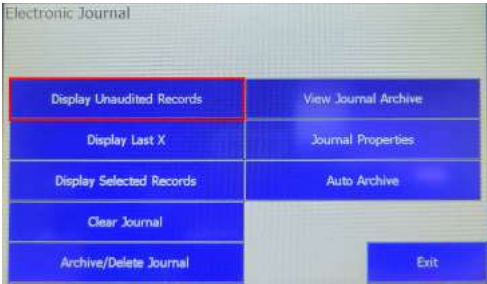
8. Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive. The next screen will request conformation to Print or Save the report. Press the **Enter**.



9. After printing or Saving, press **Enter** button returns to *Print Journal Report*. Press **Back** button.



6. Print **Unaudited Records** allows user to view, print, and archive journal entries.
7. Navigate via (RSP) *Main Menu> Journal > Display Unaudited Records*.



8. Press **Print** to print a hard copy via the receipt printer, or press **Save To File** to save on a USB drive.



9. After printing or Saving, press **Exit**.



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## TERMINAL CONFIGURATION REPORT

Follow access instructions to enter Management Functions main menu.

This summary is a comprehensive report of current terminal configurations and hardware status information.

It is highly recommended that this report be printed and saved after initial setup of ATM, and each time changes are made to terminal configuration.

1. Navigate via *Management Functions > Diagnostics > Terminal Status (1) > Configuration Summary (4)*.



2. On the *Configuration Summary* report, press the **Print**, or **Save To File**, or **Email** to record copy of report. The next screen will request conformation to Print, Save, or Email report. Press **Enter**.



3. After printing, or saving, or emailing, press the **Enter** button to return to the *Configuration Summary* report. Press the **Back** button to return to *Terminal Status* menu.

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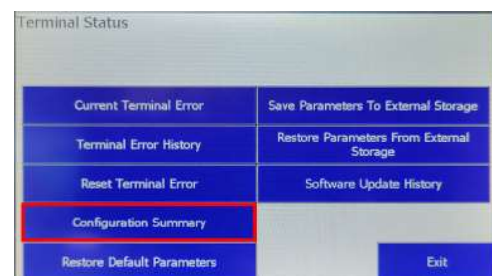
## TERMINAL CONFIGURATION REPORT

Follow access instructions to enter (RSP) *Main Menu*.

This summary is a comprehensive report of current terminal configurations and hardware status information.

It is highly recommended that this report be printed and saved after initial setup of ATM, and each time changes are made to terminal configuration.

1. Navigate via (RSP) *Main Menu > Diagnostics > Terminal Status > Configuration Summary*.



2. On the *Configuration Summary* report, press **Print**, or **Save To File** to record copy of report.



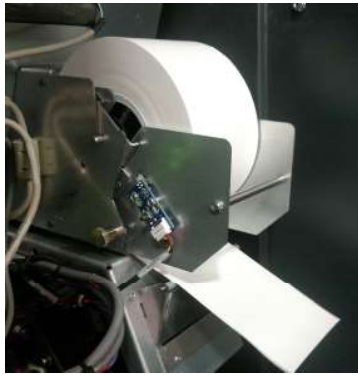
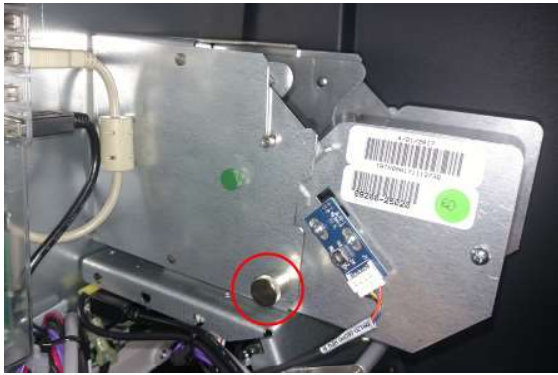
3. After printing, or saving, press **Exit** 3-times to return to Main Menu.

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## REPLENISH RECEIPT PAPER

1. With the unit powered on, open the top cabinet door.
2. Remove the green screw from the left side of receipt printer.
3. Remove receipt paper roll and spindle from accessories.
4. Place the new paper roll on the spindle. Ensure paper feeds from the bottom of the roll.
5. Place the paper roll into the printer bracket.
6. Pull receipt paper out and tear off. Ensure all adhesive has been removed from paper roll.
7. Insert the edge of the paper into the printer take-up slot. The printer will automatically grip and pull receipt paper into the paper path.
8. Perform a test print via *Management Functions > Diagnostics (2) > Printer (6) > Reset/Test Printer (2)*.
9. When using the RSP, the presenter is turned off. Pull the plunger **RED** circle *Left Image*, and pull the printer up to lock position.
10. On the RSP, select *Diagnostics > Printer > Reset/Test Printer*.



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## UNLOCK THE ELECTRONIC COMBINATION LOCK BUSINESS HOURS CABINET

The electronic lock combination consists of six digits. Upon arrival, the combination is set at the factory default setting of 1-2-3-4-5-6. To open electronic lock, follow the steps below:

**\*\*Note\*\***

After each key press, the lock will beep. After the final digit is entered, the lock will beep twice and the 4-second open period will begin.

1. Enter the six-digit combination. If successfully entered, the lock will beep twice.
2. After lock is opened, the door may be opened. Open door by lifting up on the lever under the tab on the vault door. The bolt will retract when door is opened on the swing bolt style lock.

Invalid code entry - Lock will beep three times if combination is entered incorrectly. Repeat steps 1 - 2.

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## UNLOCK THE ELECTRONIC COMBINATION LOCK

### LEVEL 1 CABINET

The electronic lock combination consists of six digits. Upon arrival, the combination is set at the factory default setting of 1-2-3-4-5-6. To open electronic lock, follow the steps below:

**\*\*Note\*\***

After each key press, the lock will beep. After the final digit is entered, the lock will beep twice and the 4-second open period will begin.

1. Enter the six-digit combination. If successfully entered, the lock will beep twice.
2. Turn the outer dial clockwise to the open position within four seconds.
3. After lock is opened, the door may be opened.

Invalid code entry - Lock will beep three times if combination is entered incorrectly. Repeat steps 1 - 3.

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## LOCK/ UNLOCK CASSETTES

1. Unlock the cassettes via the Management Functions: *Terminal Configuration (6) > Cassette Setup (4) > Cassette Parameters (9) > All Cassettes Locked* is unchecked. Will receive a warning message, press **Enter**. A second Warning Message opens. Press **Enter**.
  2. Unlock the cassettes via (RSP): *Main Menu > Cassette Setup > Cassette Parameters > All Cassettes Locked*. The dispenser will unlock all cassettes and present warning message. Selected cassettes have an asterisk (\*).
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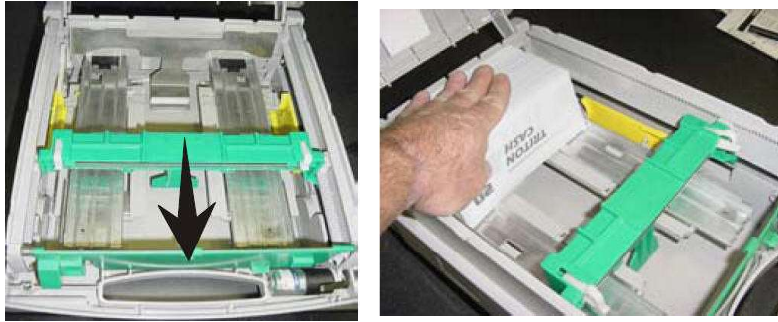
## NMD-100 CURRENCY LOAD

1. Remove the reject cassette. With power applied the terminal the reject count resets to zero.
2. Use the cassette key to unlock the cassette. Simultaneously press the green release button, Yellow arrow *Left image*, and lift the lid. Remove any rejected notes on top, *Center image*, and under green flap, *Right image*.

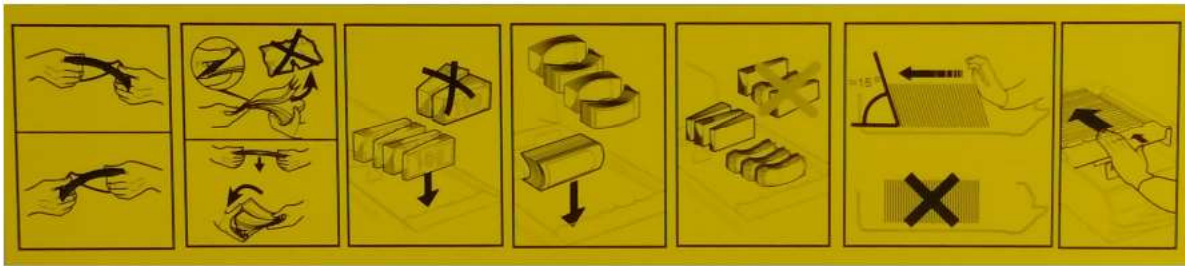


3. Close the lid. A properly closed lid will allow the green button to pop out and use the cassette key to lock the cassette.
4. Insert the reject cassette fully into the dispenser.

5. Remove a cassette and place one hand underneath to support the cassette as you pull it from the dispenser.
6. Use the cassette key to unlock the cassette.
7. Open the cassette by simultaneously pressing the green release button and lifting the lid.
8. Pull the packer plate to the front of the cassette (toward the handle), *Left Image*.
9. Place the currency into the cassette, *Right Image*.



10. Push the packer plate against the notes.
11. Level the notes. Single notes must not protrude from the bundle. Make sure the bundle leans towards the rear of cassette.



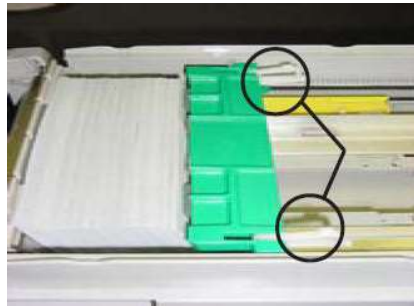
12. Do not overfill the cassette with the **RED** and **Green** fill line. The *Left* and *Center* image show notes in the **RED** (overfill) area. *Right* image show notes properly filled in the **Green** area.



13. If cassette does not have the **RED** and **Green** fill line. There should be about one inch space between the end of the packer plate and the end of the note guide rails in bottom of cassette. If you can see the indented hole in the bottom guide rails that is about one inch.



14. Push packer plate against the currency. Extended the white pawls on each side of packer plate.



15. Close the cassette lid securely. Press firmly, **RED** arrow. The release button should pop out, which allows the lid to mate cleanly with the cassette body. Verify the right side of the cassette is closed properly. Lock the cassette with the cassette key.



16. Use the handle to slide the cassette and fully insert it into the dispensing mechanism.  
17. Repeat all steps for the remaining cassettes.  
18. Continue with Cassette Close or other procedure via Management Functions or RSP Main Menu.

## END OF PROCEDURE